

# **The University of Life Sciences in Lublin**

## **Regulation**

**1th International Conference of Soil and Agriculture (ICSA) at the  
University of Life Sciences in Lublin  
Towards soil sustainability**

Lublin, December 1<sup>th</sup>, 2023

### **Initial arrangements**

1. The organizer of “1th International Conference of Soil and Agriculture” at the University of Life Sciences in Lublin, hereinafter referred to as the "Conference", is the Institute of Soil Science and Environment Shaping of the University of Life Sciences in Lublin
2. The conference will be held at the University of Life Sciences in Lublin on June 11, 2024 and in Nałęczów on June 12-13, 2024.
3. The conference will be held in a stationary form.
4. A deadline for registration of participants is by April 30, 2024 and sending abstracts by April 30, 2024.

### **Rules of participation**

1. The participants of the conference are scientists, young researchers, PhD students as well as graduates of studies of universities, research and scientific institutes.
2. One conference participant (registered) may send one abstract as part of the conference fee, which will be presented as an oral or poster presentation. If more than one abstract is to be published, the participant is obliged to increase the fee for subsequent abstracts.
3. The participant (registered) will receive a certificate of active participation in the conference with an indication of the presentation form (oral or poster presentation).

### **Conditions for submitting participation and conference abstracts**

1. The condition for registering for participation in the conference is the correct completion of the registration form available on the website <https://up.lublin.pl/icsa/>
2. Application for participation is the consent to the processing of personal data for the purposes necessary to conduct the conference and consent to the publication of the abstract by the University of Life Sciences in Lublin on the basis of Creative Commons recognition of authorship 4.0 international (CC BY 4.0). Personal data will not be transferred to any other data administrator.

3. The conference abstract should only be submitted in electronic form available on the website <https://up.lublin.pl/icsa/>
4. It will be possible to send an abstract until April 30, 2024, until 24:00 (GMT+1).
5. The selection of submitted abstracts for oral or poster presentations, as well as their assignment to the given session, will be determined by a panel selected from Scientific Committee. Information about abstracts qualified for the given presentation form will be published in advance of the final conference program.
6. Each participant is required to read the GDPR regulations set out in these regulations. Registration of participation in the conference is a simultaneous consent to the processing of personal data by the University of Life Sciences in Lublin.

### **Organization and course of the conference**

1. The conference will include sessions in English (oral presentations and posters).
2. Scientific research presented at the conference covers the following thematic blocks: soil health and fertility, crop sciences and agronomy, sustainable development and climate change, soil and plant interaction, soil analysis and modelling, soil and agriculture policy and economics. A conference participant by sending a conference abstract authorizes the organizer to place it on the abstract platform as open access. Conference abstracts will be given a DOI number.
3. As part of the conference, there will be a competition for the best oral presentation for graduates of studies, PhD students and young researchers. The quality of the prepared presentation will be assessed by the jury. The organizer has planned prizes for the winners of the competition.
4. The duration of oral presentations is up to 12 minutes + 3 minutes for questions. Posters will be presented during coffee breaks in the printed form.
5. Rules for the preparation of the conference abstract:
  - a. title: no more than 15 words.

- b. affiliation: authors' names and surnames, department / institute, university, street, zip code, city, country, e-mail address
  - c. the content of the abstract: 1500-2500 characters with spaces (the characters do not include the title, authors and affiliation). The content of the abstract should include: introduction, hypothesis and aim of the study, material and methods, results, conclusions.
6. Rules for the preparation and presentation of the poster:
  - a. The poster should contain: name and surname of the author/authors, title, name of the university, aim of the study, material and methods, results, conclusions.
  - b. The poster should be printed vertically in A1 (594 × 841 mm).
  - c. The organizer has the right to refuse to accept an abstract or poster unprepared in accordance with the editorial requirements.
7. The organizer has the right to refuse to accept the proposed topic of the abstract if it does not fit into the designated thematic blocks.
8. By May 30, 2024, the organizer will publish the conference schedule on the event website, but has the right to make changes to it, even on the day of the event.
9. The organizer is not responsible for technical or organizational problems resulting from reasons beyond his control.
10. The participant undertakes to comply with the regulations and the organizational and technical instructions of the organizer.

### **Conference participation cost**

1. The basic fee for active participation during the first day of the conference (11th – 13th June 2024) is 100 Euro (or 400 PLN) and includes the publication of an abstract with DOI, a certificate for people giving presentation or presenting a poster, coffee break and lunch.

2. The full admission fee is 500 Euro (2200 PLN) and includes participation in all scientific sessions (11th – 13th June 2024) + receptions + gala dinner + excursions + 2-night accommodation in Nałęczów, the publication of an abstract with DOI, a certificate for people giving presentation or presenting a poster.
3. The fee for full admission without accommodation is 450 Euro (1950 PLN) and includes participation in all scientific sessions (11th – 13th June 2024) + receptions + gala dinner + excursions, the publication of an abstract with DOI, a certificate for people giving presentation or presenting a poster.
4. There is a discount for BSc, MSc and PhD students: 80 Euro/400PLN.
5. The full admission fee for BSc, MSc and PhD students for is 420 Euro (1800 PLN) and includes participation in all scientific sessions (11th – 13th June 2024) + receptions + gala dinner + excursions + 2-night accommodation in Nałęczów, the publication of an abstract with DOI, a certificate for people giving presentation or presenting a poster.
6. The fee for full admission without accommodation for BSc, MSc and PhD students is 370 Euro (1550 PLN) and includes participation in all scientific sessions (11th – 13th June 2024) + receptions + gala dinner + excursions, the publication of an abstract with DOI, a certificate for people giving presentation or presenting a poster.
7. The fee of additional accommodation in Campanile Hotel (14 Lubomelska St., 20-067 Lublin) on 10-11 June 2024 is 50 Euro (240 PLN) in a single room and 30 Euro (120 PLN) in a double room.
8. The fee of additional accommodation in Campanile Hotel (14 Lubomelska St., 20-067 Lublin) on 13-14 June 2024 is 50 Euro (240 PLN) in a single room and 30 Euro (120 PLN) in a double room.
9. The fee of additional accommodation in Students House of the University of Life Sciences in Lublin on 10-11 June 2024 is 24 Euro (100 PLN) in a single room and 18 Euro (75 PLN) in a double room.
10. The fee of additional accommodation in Students House of the University of Life Sciences in Lublin on 13-14 June 2024 is 24 Euro (100 PLN) in a single room and 18 Euro (75 PLN) in a double room.

11. If you want to publish more than one abstract, the cost of each subsequent abstract is 25 Euro or 120 PLN.
12. The payment for the conference should be made by bank transfer by May 10, 2024 to the account:  
**University of Life Sciences in Lublin**  
**Akademicka 13**  
**20-950 Lublin**  
**26 1240 5497 1111 0011 3333 1849**  
**Bank Pekao S.A. o/ Lublin Krakowskie Przedmieście 72, 20-076 Lublin**  
**Transfer title: ICOSA / name and surname of the participant**
- A scan of the proof of payment should be sent by e-mail to: [icsa@up.lublin.pl](mailto:icsa@up.lublin.pl) by May 10, 2024.
13. Failure to make the payment within the indicated period means resignation from participation.
14. Invoices will be issued for all registered participants and sent to the e-mail address provided by the participant.
15. The conference fee is non-refundable.

The regulations were developed by the conference organizer and are valid from December 1, 2023.

#### ***INFORMATION ON THE PROCESSING OF PERSONAL DATA***

(becoming acquainted with the Information Clause is obligatory) In accordance with Art. 13 of the General Data Protection Regulation of 27 April 2016 (GDPR) the University of Life Sciences in Lublin states that:

1. The Controller of your personal data is the University of Life Sciences in Lublin with its registered office: ul. Akademicka 13, 20-950 Lublin, represented by the Rector,
2. Contact details of to the Data Protection Officer at the University of Life Sciences in Lublin: email:anna.buchlinska@lublin.up.pl,
3. Your personal data will be processed due to your participation in the "1th Conference of Soil and Agriculture (ICSA)" at the University of Life Sciences in Lublin, Poland: "Towards soil sustainability" and will be used for organizational purposes, statutory, archival, statistical.
4. The legal basis for the processing of your data is Art. 6 sec. 1 lit. b GDPR - processing is necessary to participate in the **"1th Conference of Soil and Agriculture (ICSA)" at the University of Life Sciences in Lublin, Poland: "Towards soil sustainability"** and pursuant to art. 6 sec. 1 lit. e GDPR, in connection with the implementation of the tasks and mission of the university in the field of education, scientific activity, as well as participation in social development and the creation of an economy based on innovation. In the case of people participating in the Conference in a stationary mode. Your personal data (image) will be processed on the basis of art. 6 sec. 1 lit. a, i.e. by expressing consent in the form of an unequivocal confirming action, which is understood as personal participation at the Conference venue. Your image may be may be recorded in the form of photos, videos and recordings, and may be disseminated in connection with the Conference by publishing materials in the media, on the Conference website. and on the Conference profiles in social networks.
5. Providing data is voluntary, but necessary to achieve the purposes for which it was collected.
6. Your data shall be stored for the period necessary to perform the tasks and the period resulting from legal provisions.
7. Your data shall only be disclosed to persons authorized by the University.
8. Your data shall be disclosed only to entities based on data processing agreements or to entities based on legal provisions.
9. Your data, to the extent that it constitutes public information, shall also be disclosed to any interested party who applies to the University for disclosure of public information.
10. You have the right to access your data.

11. You have the right to the erasure of your data or to restrict processing of the data in the cases justified by the circumstances indicated in Art. 17, 18 and 21 of the General Data Protection Regulation of 27 April 2016.
12. In the cases where the basis for processing the data is your consent, you have the right to withdraw your consent any time.
13. You have the right to lodge a complaint with the President of the Office for Personal Data Protection in the case that it is justified and your personal data is processed by the Controller contrary to the General Data Protection Regulation of 27 April 2016.
14. The scope of your data processed by the University may result from a legal provision or may be voluntary but necessary for the performance of tasks.